



South Coast Academy

HOW DO I ENROL?

If you would like to enrol in a South Coast Academy program, please submit your details online and one of our Administration Team will contact you promptly to discuss your study options in further detail.

Step 1

A personal interview will be arranged with the Academy Director. During the interview, we will discuss course content, fees and refunds, provide you with access to the Student Handbook and answer any questions you may have. Your suitability for your course of choice will also be addressed. If you are enrolling in a Diploma level program, you will be required to provide a copy of your Senior Secondary School Certificate (Year 12 certificate) or display your competence in reading and writing at the Australian Core Skills Framework (ASCF) exit level 3.

Step 2

We will provide information about the payment options available to you, which includes VET Student Loans. If you are enrolling in an approved course, an application for VET Student Loans may be completed after you have accepted an offer for a position in the course and at least two business days have passed.

Step 3

If you are deemed suitable for your course of choice and meet the entry requirements, you will receive a course offer in writing. If you do not meet the course entry requirements and academic suitability requirements, you will be notified in writing of the reasons for non-acceptance. Unsuccessful applicants will be advised of their right to appeal the decision and how to access the appeals process.

South Coast Academy's Student Admission Procedures for Approved Courses can be viewed [here](#).