



RTO Code: 40921

## South Coast Academy

### Student Training Agreement & Declaration of Understanding

**Instructions to students:**

Please read the Training Agreement and Declaration of Understanding carefully and sign and date at the bottom of the page. A parent or guardian is required to sign for students under the age of 18.

- The information provided at the time of my enrolment is true and accurate, and I acknowledge that I am obligated to inform South Coast Academy of any changes to my details or status throughout the duration of my enrolment
- I acknowledge that I have read and understood my rights and responsibilities as set out in the SCA Student Handbook, and agree to abide by these policies throughout the duration of my enrolment
- I understand and agree that personal information (information or an opinion about me), collected from me, my parent or guardian, such as my name, USI (Unique Student Identifier), date of birth, contact details, training outcome and performance, or sensitive personal information (including ethnicity or health information) (**together Personal Information**) collected by South Coast Academy may be disclosed with NSW Department of Industry, Skills and Regional Development and/or the Australian Government Department of Education and Training
- The above Departments may disclose my personal information to other Australian government agencies, including those located in States and Territories outside of New South Wales
- The above Government agencies may use my personal information to for any purpose related to the exercise of their government functions, including but not limited to the evaluation and assessment of my training, the determination of my eligibility to receive subsidised training for any Fees Exemptions or Concessions. My personal information may be disclosed to other third parties if required by law
- I consent to the collection, use and disclosure of my personal information in the manner outlined above
- I also acknowledge and agree that the Department may contact me by phone, email or post during or after I have ceased training at South Coast Academy for the purposes of evaluating and/or assessing my subsidised training

**Please mark the appropriate box below;**

- I have received and understood the Smart and Skilled Fee Administration Policy 2017
- I have received and understood the VET Student Loans Information Guide Booklet 2017, including important information regarding census dates

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|---------------------------|--|
| <b>Student Name:</b>      | <b>Parent/Guardian Name:</b>                               |
| <b>Student Signature:</b> | <b>Parent/Guardian Signature (if under the age of 18):</b> |
| <b>Date:</b>              | <b>Date:</b>   |